Use This Interactive APA Checklist to Avoid Losing Points on APA Formatting and Style

When it comes to grades, sometimes a few points make a big difference, so losing points due to APA formatting errors can negatively impact your final grade. An interactive tool has been developed, and if it’s used along with the other APA resources in the library, it can help you obtain many or all of the APA points possible on your assignments.

This tool, an interactive APA formatting checklist, was developed by Hondros College of Nursing’s Instructional Designer, Adam Vaughn. It incorporates videos and resources created by Adam Bulizak, Dean of Academic Affairs, which show you exactly how to proceed with or correct your APA formatting.

The interactive checklist can be found on the APA tab in the library; it is highlighted on the APA page here. Be sure to look at and use the other APA resources available to you on this library page — the Hondros College of Nursing APA Style Guide, an APA formatted paper template that is set up in APA format, videos, and more.

You’ll also find these links on the APA tab with information about each:

- **APA Style**
- **References and In Text Citations**
- **Plagiarism**
- **APA and Discussion Forum Postings**
- **Citing a Cited (or Indirect) Source**
- **Paraphrase, Summary & Quote**

Using these resources should improve your writing and your grades.

Some information about using this tool can be found on the next page.
1. To use the new checklist, all you need to do is to fill in your name and course number. Click on the Continue button when you've done so. Users and usage are tracked, so instructors can see who's using it.

2. Select YES or NO on the next screen, and then click on the Continue button.

If you selected YES, you will move on to the next item on the checklist. If you selected NO, you'll see a video or a resource which will provide help with the APA formatting you indicated wasn't done correctly in your paper.

3. Watch the video and complete the necessary formatting changes to your document. Once you've done so, click on the Back button, change your reply to YES, and click on the Continue button to see the next APA formatting requirement on the checklist.

Continue through the entire checklist, and you'll find that all of your APA questions have been answered and your APA formatting has been done correctly, as long as you've completed the formatting as described in the videos.

You can find additional APA information in the Hondros College of Nursing APA Style Guide which is also found on the APA tab in the library.

NOTE: The direct link to this tool is: https://docs.google.com/forms/d/1IoJriYPt5nO4UZsH1LY3MylrhzLmJ-Xf8yynbq5wo/viewform

Don't lose APA points! Use these resources every time you write a paper!